

Design:

Menu:

"A Cut Above"

"Heading"

Times New Roman 20pt Bold

\*  
Data Entry

\*  
Staff

\*  
Breakdown  
of  
Costs.

Times New Roman  
16pt Bold (all buttons)

\*  
Client  
Invoice

\*  
Pie  
Chart

\* Links to separate sheets

## Data Entry:

Name of Client: ← 18pt Bold

Costs: (\$)

Fixed:

\$2,000

← Always \$2000

Variable (per consultation)

-

Mark-up:

50%

← 16pt

Staff:	Hours worked:	No of Consultations:
Troy	4	1
Quinn	16	0
Beale	38	12

Test data  
(use conditional  
formatting)

Total Consultations: Sum (1 : )





# Structure Chart

